

TEACHERS

Cheryl (Lead Teacher) has been at Red Caboose since 1974. She has been in the Turtle Room since 1981, after working in the Elephant and Bumblebee Rooms. She is married, has two adult children and one grandchild, and lives in Windsor. She enjoys rubber stamping and reading. Her hours are:
8-2

Ernie has been at Red Caboose since 1983. Born in Texas, Ernie was a migrant worker in many parts of the country. She has 4 sons, 1 daughter, many grandchildren, and 1 great-grandson. She enjoys spending time with her family. Her hours are:
M 7:30-11:45 ; 1:30-5
T 7:30-11:45; 2:15-5
W,Th 7:30-11:45; 2-5
F 7:30-11:45; 12:30-5

Sue has been in the Turtle Room since 1987. Her favorite activities with the children are music & dance, and reading to them. In her spare time, she enjoys the theater and music, and spending time outside. Her hours are:
11:15-5:30

DAILY SCHEDULE

7:30 Turtle Room opens - free play
8:30 Breakfast
9:00 Clean up, diapering, stories and free play
9:30 Small group time
10:15 Outside or Sunshine Room
11:00 Lunch
11:30 Clean up, diapering, story time, or quiet activity
12:00 Nap starts
1:00 Wake up time starts - as children wake, we check diapers, do quiet activities, then go outside or to the Turtle Room
3:00 Snack
3:45 Activities in small or large group, dancing, outside or in Sunshine Room
5:30 Turtle Room closes

ROOM MEETING: FRIDAYS 12:30-1:30
Parents are welcome to schedule conferences at this time.

ROOM INFORMATION

There is a maximum of 8 children in the room, with a teacher/child ratio of 1:4.

Staff/Parent Communication

The telephone is available at all times, or leave a message and we will return your call. There is a diaper chart in the bathroom, and a nap chart by the sign in/out sheet. An activity log (next to log) lists what main events happened during the day.

Grouping of Children

Kids are grouped randomly, rather than set groups, for short periods during the day, based on personalities, friendships, activities, interests, and/or child's preference. Meals, nap, and some activity times are in one group.

SPECIAL ACTIVITIES

- Cruising the neighborhood in our cart
- Messy, sensory experiences
- Singing, dancing, fingerplays
- Spanish songs and music
- Lots of cuddling!

GOALS FOR THE ROOM

- Receive lots of hugs and physical affection
- Learn to be gentle with others
- Play with peers as part of large and small groups
- Are introduced to the concepts of sharing and taking turns
- Begin to put words with actions, feelings, and needs
- Transition to and from parents, and from one room/activity to another
- Help at clean up time
- Learn to stay at the table and sit during mealtimes
- Practice following directions and routines, such as hand washing
- Discover materials, activities, and physical spaces through creative play
- Listen to stories, songs, and music
- Are introduced to the community and to families, staff, and volunteers of different backgrounds

HOW PARENTS CAN HELP

- Volunteer in the room
- Help at workdays
- Donate outgrown clothes (sizes 2T-4T)
- Repair toys and books as needed

REMINDERS

Please...

- Call by 9:00 if your child will be absent or late
- Sign in & out and read the log daily
- Keep a change of clothing in your child's locker at all times.
- Make sure your child has appropriate seasonal clothing (winter: snowpants/suit, mittens, boots, hat, scarf; summer: bathing suit or extra shorts or undies, towel)
- Label clothes and other belongings
- Make sure your emergency card is updated with home & work phones and emergency contacts
- Take home your child's blanket every Friday to wash

Medicine

Fill out a *medicine permission slip* once, and write in the log every day the medicine, times and amount needed

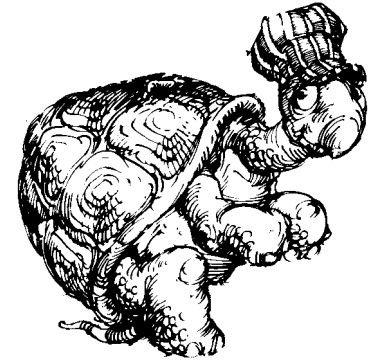
Medicine is stored in the Turtle Room bathroom; meds needing refrigeration are stored in the kitchen

Change of schedule, absence, and withdrawal

At least 2 weeks written notice is required for a change of schedule, vacation or withdrawal; 4 weeks notice is required for change of schedule or withdrawal from May 1– Sept.1

Lost and found

The lost and found is in the drawers under the bench, in the hall outside the Bumblebee Room



TURTLE ROOM

ages 11 months through 2 years

**Red Caboose Day Care Center
654 Williamson St. 53703**

256-1566